

Car Parking for Staff Members

All staff working at RCH are eligible to apply for carpark access either per.

Employees given parking privileges must abide by the terms and conditions of carpark access as signed in their application documentation.

Car parking privileges can be removed at any time at the direction of the RCH Board or Executive.

Rates for car parking are adjustable at any time at the direction of the RCH Board.

Permanent parking (Deducted from Employee's Pay):

In order to apply, you will need to fill out the 'Application for Car Parking Privilege' form.

All applications for parking privileges are subject to application process via the carpark administrator (RCH Facilities & Infrastructure Department).

Payments for car park access will be deducted directly from employee salaries at a rate of \$50 per week (\$100 per fortnight) post tax.

Casual parking (Employee discount):

If you do not want to commit to the Permanent parking option above, you can opt to park casually. Staff are eligible for the following discounted parking rates:

Daily rate	\$15.00
Weekend rate	\$5.00
Afternoon rate - entry after 12:00pm and exit before 8:00am the following day	\$9.00
Night rate - entry after 4:00pm and exit before 8:00am the following day	\$4.00
Late exit rate – exit between 8:00am and 9:30am after night	\$9.00

Carpark Terms and Conditions:

- All parking privileges awarded to staff can be revoked at any time by the RCH Executive / Board
- Rates of parking may be adjusted at any time at the direction of the RCH Executive / RCH Board
- Parking must be within designated bays only – unless otherwise instructed by the car park operators
- Motorcycles must only park in the marked bays for motorcycle parking – not in car parks
- Parking privileges given for motorcycle parking to employees of RCH must not be substituted for car parking

- Speed within car park areas must be kept at walking speed and must not exceed 10km per hour in accordance to car parking signage
- Parking privileges given to staff are non-transferable
- Parking in the RCH car park is at the owners risk and the RCH is not accountable for damage or theft that may occur whilst parked
- RCH car park may not be used for long term car parking and should only be used for activities associated with employment at the Royal Children's Hospital
- If at any time access to or traffic within the car park is restricted or diverted, all traffic MUST adhere to the instructions given by car parking operators
- If emergency lighting is visible at the car park entrance – traffic must not enter the car park if red or yellow lights are in operation
- Staff awarded parking privileges must display a car parking sticker on their car
- Staff awarded car parking privileges must park whenever possible on Level B3 of the car park
- Staff are not permitted to park in the Lower Ground parking spaces
- At any time, car park operators may implement stack parking – all car park traffic must adhere to instructions of car park operators in this instance

Car Park Administrator Contact Information:

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