

# Victorian Forensic Paediatric Medical Service

## Police / Child Protection Request for Medical Record / Report / Photographs

All requests for copies of clinical/forensic medical photographs and/or VFPMS medical reports/records must be authorised and processed through VFPMS. Please complete this form and fax to VFPMS Administration on (03) 9345 4105. You can also E-mail to [enquiries@vfpms.org.au](mailto:enquiries@vfpms.org.au) or post this form.

**Note:** To request copies of **NON VFPMS** medical reports/records (including Freedom of Information requests), please provide a letter of request (on letterhead) to RCH Medico Legal Department on Fax 03 9345 4088 or by post.

**Request Date:**

VFPMS – Admin Officer  
 Royal Children's Hospital  
 Flemington Road  
 Parkville Vic 3052.

### REQUESTING CHILD PROTECTION/POLICE OFFICER DETAILS:

<b>Name</b>				
<b>Organization</b>				
<b>Contact Details</b>	Number		Street / Road	
	Suburb / Town			Post Code
	Phone No.			Fax No.
	E-mail:			
<b>Signature</b>	→			

### MEDICAL RECORD / REPORT / PHOTOGRAPH DETAILS

<b>Patient Details</b>	_____ Name	_____ Date of Birth
	_____ Hospital Name	_____ Unit Record No. (if known)
	_____ Date patient seen (if known)	
<b>Consent of patient OR Parent/Guardian</b>	_____ Name(s)	_____ Signatures
	<input type="checkbox"/> Attached <input type="checkbox"/> Not Applicable	
Reason(s): Medical record / report / photographs required:		

### VFPMS OFFICE USE ONLY

Date request received	Request Ref.#	Authorized	Request to MMC/RCH	Posted/Delivered