

Position Description

Position Title	Theatre Technician Grade 3		
Unit / Branch	Operating Suite		
Classification	HH20	Employment Status	Full time fixed term
Position reports to	Laura O'Connor, Nurse Unit Manager		
Location	The Royal Children's Hospital, Flemington Road, Parkville		
Position Contact	Lee Ellis, Manager Operating Theatre Technician.		

The Royal Children's Hospital

The Royal Children's Hospital (RCH) provides secondary and tertiary care to children and young people across the northern and western suburbs; specialist paediatric healthcare to the children of Victoria, Tasmania, southern NSW and parts of South Australia; and is the designated statewide provider of services including paediatric trauma, rehabilitation and forensic medicine. As a quaternary centre for complex cardiac surgery and organ transplantation, the RCH cares for the sickest children from around Australia.

The hospital employs 6000 staff and has an annual budget of \$540million. It moved to a new, multi-award winning building at 50 Flemington Rd, Parkville.

The Royal Children's Hospital is committed to the safety and wellbeing of all children and young people. Click here for further information on our Commitment to Child Safety: <http://www.rch.org.au/quality/child-safety/>

The RCH values and pursues innovation, and in April 2016 became the first Australian hospital to implement the world-leading 'Epic' electronic medical record (EMR). The EMR includes an online portal to give families and young people the ability to manage and change appointments, quickly receive test results and renew scripts, and review outpatient notes. The EMR is a major investment in the digital transformation of healthcare: The real-time capture and analysis of data to drive improvements in care, and ultimately achieve better health outcomes for young patients.

Further information on RCH is available at www.rch.org.au

ROLE PURPOSE

To be a contributing member of the health care team under direction of nursing, anaesthetic and surgical staff to deliver patient care within the operating theatre environment.

Including: setting up the environment, transporting and positioning the patient, cleaning and maintaining the theatre equipment and environment, specimen handling and delivery.

KEY ACCOUNTABILITIES/RESPONSIBILITIES

- Provide direct patient care to children and families undergoing perioperative services
- Participate in team huddles to discuss and implement patient/case needs in conjunction with the multidisciplinary team
- Maintaining education regarding technical equipment and positioning aids
- Contribute to team meetings and quality improvements within the department
- Ensuring all equipment is up to servicing standards and maintenance

- Maintain safe and clean environment for patients, families and staff
- Work professionally with all RCH policies and procedure
- Provide appropriate actions and respond to emergency situations
- Ensure all mandatory training and competencies are completed
- Participate in Occupational Health and Safety Checks and activities

QUALIFICATIONS AND EXPERIENCE

- Prior experience as a theatre technician
- Certificate III in Health Service Assistance (operating Theatre Support)

KEY SELECTION CRITERIA

- Well-developed communication and interpersonal skills
- Team player
- Demonstrated ability to work independently and with supervision as required
- Able to perform physically demanding tasks
- Ability to prioritise and effective time management
- Can respond proactively and adapt to changing needs

IMPORTANT INFORMATION

All employees are required to adhere to the Royal Children's Hospital Values:

- Unity - We work as a team and in partnership with our communities
- Respect - We respect the rights of all and treat people the way we would like them to treat us
- Integrity - We believe that how we work is as important as the work we do
- Excellence - We are committed to achieving our goals and improving outcomes

RCH COMPACT

All new and existing employees commit to the RCH Compact to contribute to a strong and respectful culture.

- *We do better work caring for children and families when we also care for each other*
- *I actively promote and celebrate our diverse team*
- *I bring a positive attitude to work – I share, I laugh, I enjoy other's company*
- *I take responsibility for my behaviour and its impact on others*
- *I am curious and seek out ways to constantly learn and improve*
- *I celebrate the good stuff, the small stuff, the big stuff – it all matters*
- *I speak up when things aren't right*
- *I value the many different roles it takes to deliver great patient care*
- *I actively listen to others, because I want to make the best decision*

Potential employees will be required to undertake a National Criminal Record Check and a Working With Children Check.

QUALITY, SAFETY AND IMPROVEMENT

RCH Employees are required to:

- Act in accordance and comply with all relevant Safety and Quality policies and procedures
- Participate in and contribute to quality improvement programs and commit to RCH Values
- Comply with the Requirements of the National Safety & Quality Health Service Standards
- Comply with all relevant clinical and/or competency standards

Comply with the principles of Patient and Family Centred Care that relate to this position

Position Description Last Updated

January 2020