

Position Description

Position title	Operating Theatre Technician		
Department / Division	Operating Suite, Division of Surgery		
Classification	Theatre Technician Grade 3 - Theatre Technician Grade 4	Employment Status	Full time, ongoing
Position reports to	Theatre Technician Manager, Operating Suite		
No. of direct & indirect reports	N/A		
Location	The Royal Children's Hospital, Flemington Road, Parkville		
Rick category	Category A - works in a direct patient contact role and has or potential to have exposure to blood or body fluids.		

The Royal Children's Hospital
<p>The Royal Children's Hospital's (RCH) vision is A world where all kids thrive.</p> <p>RCH is located within the Melbourne Biomedical Precinct, with more than 45 world-class biomedical organisations and more than 50,000 of the brightest minds working together to make the Precinct number one in the Asia Pacific region for health, education, research, and training. Within this, RCH is also a cornerstone member of the Melbourne Children's Campus, partnering with Murdoch Children's Research Institute, The University of Melbourne Department of Paediatrics and The Royal Children's Hospital Foundation. Each organisation contributes to a paediatric academic health centre which is greater than the sum of its parts.</p> <p>RCH has cared for the children and young people of Victoria for more than 150 years since it was founded in 1870. A full range of paediatric and adolescent health services are provided plus tertiary and quaternary care for the most critically ill and medically complex patients in Victoria. Tasmania, southern NSW and other states around Australia and overseas. The RCH is the only provider of heart transplant services and CAR T-cell therapy for paediatrics in Australia. RCH is an effective advocate for patients and their families with a particular focus on vulnerable children and increasingly, mental health in young people. The hospital also supports many health promotion and prevention programs. The Hospital has more than 6,000 staff, a budget of \$850M, 12 wards and 350 beds. Annually, the RCH has 300,000+ Specialist Clinic appointments, 90,000+ Emergency Department presentations and 20,000 elective surgeries.</p> <p>We work collaboratively with hospitals to deliver the right care, in the right place, at the right time. The RCH is committed to the Child Safe Standards https://www.rch.org.au/quality/child-safety/.</p> <p>RCH enjoys high employee engagement and is committed to staff safety and a positive culture through enactment of our Compact.</p> <p>Further information on RCH is available at www.rch.org.au</p>

ROLE PURPOSE

Theatre technicians are an integral part of the perioperative team. Under direction of nursing, anaesthetic, and surgical staff to deliver safe patient care within operating theatres including setting up the environment, transporting and positioning the patient and cleaning and maintaining the theatre equipment and environment.

Theatre technicians provide advanced clinical skills in all specialised areas of theatre and to undertake a training and mentoring role for new and inexperienced technicians.

KEY ACCOUNTABILITIES

- Ensure that all aspects of OH&S and infection control principles are adhered to and integrated into all work practices.
- Contribute to an environment of multidisciplinary teamwork, maintaining a flexible approach to working in all specialised areas of the Royal Children's operating suite.
- To test, use and maintain equipment and technology that is required for surgery, and which falls within the technician's responsibility.
- To prepare and maintain the operating room environment to ensure safe and efficient operating during surgery and subsequent procedures.
- Undertake all technician duties as listed in the technician position description. Assist technicians in other operating rooms as required.
- Use problem solving strategies to resolve workplace issues as they arise.
- Participate in orientation of new / casual staff, acting as a role model and mentor.
- Assist with the supervision, training/mentoring of other technicians and as required undertake clinical tutor role.

QUALIFICATIONS AND EXPERIENCE

- Certificate 3 and/or 4 in Operating Theatre Technical Support.
- Desired prior experience as a Theatre technician.

KEY SELECTION CRITERIA

- Well-developed communication and interpersonal skills
- Team player
- Demonstrated ability to work independently and with supervision as required
- Able to perform physically demanding tasks
- Ability to prioritise and effective time management
- Can respond proactively and adapt to changing needs
- Commitment to further self-development and education.

OTHER REQUIREMENTS

- Employees are required to undertake a National Criminal Record Check and a Working with Children Check prior to commencing employment
- Employees are required to maintain a valid Working with Children Check throughout their employment
- A current, full driver's licence for the State of Victoria which is appropriate for the type of vehicle being driven, and comply with any restrictions on their licence (e.g., wearing glasses) while undertaking hospital duties (If applicable)

- Employees are required to maintain compliance with RCHs "Staff Immunisation - Prevention of Vaccine Preventable Diseases" procedure.

IMPORTANT INFORMATION

All employees are required to adhere to the Royal Children's Hospital Values:

- Curious - We are creative, playful and collaborative
- Courageous - We pursue our goals with determination, ambition and confidence
- Inclusive - We embrace diversity, communicate well, build connections and celebrate our successes together
- Kind - We are generous, warm and understanding

RCH COMPACT

All new and existing employees commit to the RCH Compact to contribute to a strong and respectful culture.

- We do better work caring for children and families when we also care for each other
- I bring a positive attitude to work – I share, I laugh, I enjoy other's company
- I take responsibility for my behaviour and its impact on others
- I am curious and seek out ways to constantly learn and improve
- I celebrate the good stuff, the small stuff, the big stuff – it all matters
- I speak up when things aren't right
- I value the many different roles it takes to deliver great patient care
- I actively listen because I want to understand others and make better decisions
- I am inclusive and value diversity
- When it comes to teamwork, I don't hold back – I'm all in

QUALITY, SAFETY AND IMPROVEMENT

RCH employees have a responsibility and accountability to contribute to the organisation's commitment to Quality, Safety and Improvement by:

- Acting in accordance and complying with all relevant Safety and Quality policies and procedures
- Identifying risks, reporting and being actively involved in risk mitigation strategies
- Participating in and actively contributing to quality improvement programs
- Complying with the requirements of the National Safety & Quality Health Service Standards
- Complying with all relevant clinical and/or competency standards
- Complying with the principles of Patient and Family Centred Care that relate to this position

The RCH is committed to a diverse and inclusive workforce. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally and/or linguistically diverse backgrounds, all members of the LGBTQI community and people with disability.

Position description last updated

September 2023