Position Description

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Advanced Trainee/Fellow in Paediatric Anaesthesia</th>
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<tbody>
<tr>
<td>Unit / Branch</td>
<td>Anaesthesia and Pain Management</td>
</tr>
<tr>
<td>Classification</td>
<td>HM25 – HM30</td>
</tr>
<tr>
<td>Employment Status</td>
<td>Full Time</td>
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<tr>
<td>Position reports to</td>
<td>Director, Anaesthesia and Pain Management</td>
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<tr>
<td>Location</td>
<td>The Royal Children’s Hospital, Flemington Road, Parkville</td>
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<tr>
<td>Position Contact</td>
<td>Director, Anaesthesia and Pain Management</td>
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</tbody>
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The Royal Children’s Hospital

The Royal Children’s Hospital (RCH) has cared for the children and young people of Victoria since it was founded in 1870. As a tertiary and quaternary centre, the RCH cares for the most critically ill and medically complex paediatric patients in Victoria. In addition to providing a full range of clinical services, the hospital also supports many health promotion and prevention programs. With more than 6,000 staff, 12 wards and 350 beds, the RCH is the major specialist paediatric hospital in Victoria, and also provides care for children and young people from Tasmania, southern New South Wales and other states around Australia and overseas.

We are the state’s busiest paediatric Emergency Department, often experiencing more than 300 presentations on any given day. The RCH is committed to working with health services across the state and plays a significant role in many critical state and nationwide services. We work collaboratively with hospitals to deliver the right care, in the right place, at the right time, for the benefit of all Victorian children. The Royal Children’s Hospital is committed to the safety and wellbeing of all children and young people. Click here for further information on our Commitment to Child Safety: [http://www.rch.org.au/quality/child-safety/](http://www.rch.org.au/quality/child-safety/)

In April 2016, the RCH became the first Australian hospital to implement the world-leading ‘Epic’ electronic medical record (EMR). RCH has a strong focus on supporting the successful delivery of the Parkville Connecting Care program – a shared EMR with the Royal Women's Hospital, The Royal Melbourne Hospital and Peter MacCallum Cancer Centre. The RCH is located within the Melbourne Biomedical Precinct, which is home to more than 45 world-class biomedical organisations, with collectively more than 50,000 of the brightest minds working together to make the Precinct number one in the Asia Pacific region.

Further information on the RCH including the new RCH Strategic Plan 2019-21 Great Care, Everywhere is available at [www.rch.org.au](http://www.rch.org.au)

Role Purpose

- The Royal Children’s Hospital is committed to a philosophy and practice of quality management to ensure the best possible services to patients in a cost-effective manner. This entails an organisational structure which:
  - Involves decision-making and accountability within clearly defined delegations to patient care providers as close as possible to the consumer
  - Encourages and supports teamwork and co-ordination amongst staff
  - Develops participation of consumers and workers in the planning and evaluation process
  - Involves the provision by the Royal Children’s Hospital of facilities and infrastructure to facilitate safe and efficient patient care
**Key Accountabilities**

Accountabilities for this position include:

- Delivery of appropriate pre-anaesthesia assessment, including discussion of possible outcomes with patients and/or parents/responsible adults
- Delivery of appropriate anaesthesia to patients of the Royal Children's Hospital
- Work in accordance with the on-call roster as required by the Department of Anaesthesia and Pain Management
- Rotation through the sub-specialties of the Department, including cardiac anaesthesia, neuroanaesthesia and craniofacial anaesthesia
- Rotation to the Intensive Care Unit and Neonatal Intensive Care Unit by prior agreement
- Participation in research and audit review
- Participation in teaching of anaesthesia trainees, anaesthesia assistants, nursing staff, medical students and other paramedical personnel
- Where appropriate, participation in administrative activities of the department

Other responsibilities:

- Be aware of and work in accordance with the RCH policies and procedures including occupational health and safety, equal employment opportunity, confidentiality and ensuring staff under direct supervision are working within these guidelines
- Be respectful of the needs of patients, visitors and other staff and maintain a professional approach to all interactions
- Other duties consistent with the employee's skill level and classification
- To be supportive of the functions and ideals of the relevant Colleges and learned bodies

**Qualifications and Experience**

The role requires a person with:

- Medical degree registrable in Australia
- ANZCA Final Fellowship examination or equivalent
- Minimum of four months previous experience in paediatric anaesthesia and pain management
- International Medical Graduate applicants will need to have evidence of satisfying the Medical Board of Australia English language skills standard.

**Key Selection Criteria**

- Excellent communication skills, with the ability to explain complex medical issues in a sensitive manner to non-medical personnel
- The ability to work well in a team in a high pressure environment
- The ability to lead a team of diverse personnel
- Negotiation skills
- The ability to balance sometimes competing and conflicting priorities
- To ability to time manage and prioritise

**Important Information**

All employees are required to adhere to the Royal Children’s Hospital Values:

- Unity - We work as a team and in partnership with our communities
- Respect - We respect the rights of all and treat people the way we would like them to treat us
- Integrity - We believe that how we work is as important as the work we do
- Excellence - We are committed to achieving our goals and improving outcomes
RCH COMPACT

All new and existing employees commit to the RCH Compact to contribute to a strong and respectful culture.

- We do better work caring for children and families when we also care for each other
- I actively promote and celebrate our diverse team
- I bring a positive attitude to work – I share, I laugh, I enjoy other’s company
- I take responsibility for my behaviour and its impact on others
- I am curious and seek out ways to constantly learn and improve
- I celebrate the good stuff, the small stuff, the big stuff – it all matters
- I speak up when things aren’t right
- I value the many different roles it takes to deliver great patient care
- I actively listen to others, because I want to make the best decision

Potential employees will be required to undertake a National Criminal Record Check and a Working With Children Check.

Quality, Safety and Improvement

RCH Employees are required to:

- Act in accordance and comply with all relevant Safety and Quality policies and procedures
- Participate in and contribute to quality improvement programs and commit to RCH Values
- Comply with the Requirements of the National Safety & Quality Health Service Standards
- Comply with all relevant clinical and/or competency standards
- Comply with the principles of Patient and Family Centred Care that relate to this position

*The RCH is committed to a diverse and inclusive workforce. We encourage applications from Aboriginal and Torres Strait Islander people, all members of the LGBTQI community and people with disability.*

| Date Position Description was last reviewed | March 2020 |

Signature: ______________________  Date: ______________________