

Position Description

Position title	Paediatric Gastroenterology Fellow
Department / Division	Gastroenterology & Clinical Nutrition
Classification	HM25 – HM30 Registrar Year 1 – Year 6 and thereafter
Position reports to	Operational: Director, Department of Gastroenterology Professional: Director, Clinical Operations Surgery
Location	The Royal Children's Hospital, Flemington Road, Parkville
Risk category	Category A - works in a direct patient contact role and has or potential to have exposure to blood or body fluids.

The Royal Children's Hospital
The Royal Children's Hospital's (RCH) vision is A world where all kids thrive. RCH is located within the Melbourne Biomedical Precinct, with more than 45 world-class biomedical organisations and more than 50,000 of the brightest minds working together to make the Precinct number one in the Asia Pacific region for health, education, research, and training. Within this, RCH is also a cornerstone member of the Melbourne Children's Campus, partnering with Murdoch Children's Research Institute, The University of Melbourne Department of Paediatrics and The Royal Children's Hospital Foundation. Each organisation contributes to a paediatric academic health centre which is greater than the sum of its parts. RCH has cared for the children and young people of Victoria for more than 150 years since it was founded in 1870. A full range of paediatric and adolescent health services are provided plus tertiary and quaternary care for the most critically ill and medically complex patients in Victoria. Tasmania, southern NSW and other states around Australia and overseas. The RCH is the only provider of heart transplant services and CAR T-cell therapy for paediatrics in Australia. RCH is an effective advocate for patients and their families with a particular focus on vulnerable children and increasingly, mental health in young people. The hospital also supports many health promotion and prevention programs. The Hospital has more than 6,000 staff, a budget of \$850M, 12 wards and 350 beds. Annually, the RCH has 300,000+ Specialist Clinic appointments, 90,000+ Emergency Department presentations and 20,000 elective surgeries. We work collaboratively with hospitals to deliver the right care, in the right place, at the right time. The RCH is committed to the Child Safe Standards https://www.rch.org.au/quality/child-safety/. RCH enjoys high employee engagement and is committed to staff safety and a positive culture through enactment of our Compact. Further information on RCH is available at www.rch.org.au

ROLE PURPOSE
The purpose of the 12 month position/s is to provide training for physicians wishing to specialise in paediatric gastroenterology. The trainees will gain exposure to: 1. Inpatient care: This will involve a daily ward round of all gastroenterology and hepatology patients with junior and senior medical staff. The fellow will be responsible for overseeing the ward patients and ensuring that

management plans are implemented and reviewed in a timely manner. This will also require appropriate discharge planning and timely completion of discharge summaries by the junior staff.

2. Consults (Internal & External consult fellows) and Day Medical Unit [DMU]: The internal fellow will review all consults and discuss with the consultant and document the plan in a timely manner. It is the responsibility of the fellow to ensure appropriate follow-up. They will also coordinate all gastroenterology emergency theatre cases during work hours. The external fellow will coordinate phone consults [gastroenterology and liver patients] that are received from community doctors, referral centres and from families of patients known to our clinical service and discuss with the consultant on a daily basis, ensuring adequate documentation and follow up. In addition, the fellow will be responsible for all admissions to the DMU.
3. Outpatient clinics and Day Medical Unit [DMU]: This involves attending rostered fellow outpatient clinics, supervised by a dedicated consultant, which cover patients the areas of General Gastroenterology, Coeliac disease, Liver, Transplant, Clinical Nutrition /gastrostomy, and Inflammatory bowel disease [IBD]. Fellows will be responsible for chasing results and organising appropriate follow up plans for each clinic they attend, in discussion with the supervising consultant.
4. Clinical Nutrition: Participate in the care of all intestinal failure patients admitted under the service and attend parenteral nutrition rounds [weekly]. Respond to inpatient/outpatient consults for clinical nutrition patients.

There is also opportunity to train in diagnostic and therapeutic endoscopy procedures and in addition to this gastrointestinal motility, pH and Impedance studies. Participation in an allocated after hours on call is mandatory. A Consultant [second call] will always be on call with a fellow. Research projects are encouraged in an area of interest and will be supervised by senior members of staff.

A detailed Teaching / Education program is provided, aligned with RACP Gastroenterology advanced training Curriculum.

KEY ACCOUNTABILITIES

- Timely and appropriate attendance of outpatient clinics, ward rounds, teaching sessions, department meetings and endoscopy training
- High standard of clinical care of patients under the care of the hospital including accurate and appropriate medical record keeping

QUALIFICATIONS AND EXPERIENCE

Essential:

- Registered medical practitioner (MBBS or equivalent)
- Successful completion of both written and clinical components of the FRACP in paediatrics or equivalent
- The Medical Board of Australia (Board) requires all applicants for "initial registration" to demonstrate English language skills to be suitable for registration. ie IELTS 7 with a score of 7 in all areas is expected. More information about these tests can be found in the link provided below:
- <https://www.ahpra.gov.au/Registration/Registration-Standards/English-language-skills.aspx>

KEY SELECTION CRITERIA

- Ability to understand the client's requirements to provide support and advice to assist in achieving their objectives
- Well- developed communication and interpersonal skills
- Demonstrated ability to work collaboratively and as part of a team

- Proactive approach to managing workload and supporting department activity
- Demonstrated ability to maintain confidentiality
- Demonstrated customer focussed approach

OTHER REQUIREMENTS

- Employees are required to undertake a National Criminal Record Check and a Working with Children Check prior to commencing employment
- Employees are required to maintain a valid Working with Children Check throughout their employment
- A current, full driver's licence for the State of Victoria which is appropriate for the type of vehicle being driven, and comply with any restrictions on their licence (e.g. wearing glasses) while undertaking hospital duties (If applicable)
- Employees are required to maintain compliance with RCHs "Staff Immunisation - Prevention of Vaccine Preventable Diseases" procedure.

IMPORTANT INFORMATION

All employees are required to adhere to the Royal Children's Hospital Values:

- Curious - We are creative, playful and collaborative
- Courageous - We pursue our goals with determination, ambition and confidence
- Inclusive - We embrace diversity, communicate well, build connections and celebrate our successes together
- Kind - We are generous, warm and understanding

RCH COMPACT

All new and existing employees commit to the RCH Compact to contribute to a strong and respectful culture.

- We do better work caring for children and families when we also care for each other
- I bring a positive attitude to work – I share, I laugh, I enjoy other's company
- I take responsibility for my behaviour and its impact on others
- I am curious and seek out ways to constantly learn and improve
- I celebrate the good stuff, the small stuff, the big stuff – it all matters
- I speak up when things aren't right
- I value the many different roles it takes to deliver great patient care
- I actively listen because I want to understand others and make better decisions
- I am inclusive and value diversity
- When it comes to teamwork, I don't hold back – I'm all in

QUALITY, SAFETY AND IMPROVEMENT

RCH employees have a responsibility and accountability to contribute to the organisation's commitment to Quality, Safety and Improvement by:

- Acting in accordance and complying with all relevant Safety and Quality policies and procedures
- Identifying risks, reporting and being actively involved in risk mitigation strategies
- Participating in and actively contributing to quality improvement programs
- Complying with the requirements of the National Safety & Quality Health Service Standards
- Complying with all relevant clinical and/or competency standards

- Complying with the principles of Patient and Family Centred Care that relate to this position

The RCH is committed to a diverse and inclusive workforce. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally and/or linguistically diverse backgrounds, all members of the LGBTQI community and people with disability.

Position description last updated

March 2026