

Position Description

Position title	Compassionate Access Program Pharmacist
Department / Division	Pharmacy/Ambulatory Services
Classification	Grade 3 Year 1 – Grade 3 Year 4 (SX6 – SX81)
Position reports to	Deputy Director of Pharmacy
No. of direct & indirect reports	N/A
Location	The Royal Children's Hospital, Flemington Road, Parkville
Risk category	Category B - works in a patient facing setting but rarely or unlikely to have contact with blood or body fluids (or aerosols without PPE)

The Royal Children's Hospital
<p>The Royal Children's Hospital's (RCH) vision is A world where all kids thrive.</p> <p>RCH is located within the Melbourne Biomedical Precinct, with more than 45 world-class biomedical organisations and more than 50,000 of the brightest minds working together to make the Precinct number one in the Asia Pacific region for health, education, research, and training. Within this, RCH is also a cornerstone member of the Melbourne Children's Campus, partnering with Murdoch Children's Research Institute, The University of Melbourne Department of Paediatrics and The Royal Children's Hospital Foundation. Each organisation contributes to a paediatric academic health centre which is greater than the sum of its parts.</p> <p>RCH has cared for the children and young people of Victoria for more than 150 years since it was founded in 1870. A full range of paediatric and adolescent health services are provided plus tertiary and quaternary care for the most critically ill and medically complex patients in Victoria, Tasmania, southern NSW and other states around Australia and overseas. The RCH is the only provider of heart transplant services and CAR T-cell therapy for paediatrics in Australia. RCH is an effective advocate for patients and their families with a particular focus on vulnerable children and increasingly, mental health in young people. The hospital also supports many health promotion and prevention programs. The Hospital has more than 6,000 staff, a budget of \$850M, 12 wards and 350 beds. Annually, the RCH has 300,000+ Specialist Clinic appointments, 90,000+ Emergency Department presentations and 20,000 elective surgeries.</p> <p>We work collaboratively with hospitals to deliver the right care, in the right place, at the right time. The RCH is committed to the Child Safe Standards https://www.rch.org.au/quality/child-safety/.</p> <p>RCH enjoys high employee engagement and is committed to staff safety and a positive culture through enactment of our Compact.</p> <p>Further information on RCH is available at www.rch.org.au</p>

ROLE CONTEXT
<p>After the expansion of Clinical Trials, there has been an increased need for patients to continue on medications either not available in Australia or not funded by the federal government. These medications are supplied on</p>

Compassionate grounds from pharmaceutical companies, which in turn benefits both patients, and reduces the financial burden to the hospital.

ROLE PURPOSE

The Compassionate Access Program Pharmacist will be a senior member of the outpatient team who is responsible for the overall leadership of the program with an emphasis on growth and sustainability. There will an emphasis on improving documentation, processes and communication for patients and clinicians that utilise compassionate access medications.

KEY ACCOUNTABILITIES

- Be part of the leadership team for the outpatient dispensary and support new initiatives to improve services
- Develop and maintain local Standard Operating Procedures (SOPs) for receipting, storage and dispensing of Compassionate Access medication
- Be the key liaison point for pharmaceutical companies and the Drug Usage Committee (DUCC) to set up compassionate access opportunities to their medications
- Proactively educate pharmacy, medical and nursing staff on the Compassionate Access Program
- Ensure compliance with the P&P, SOPs, Drug Usage Committee, and hospital formulary
- Proactively look to expand the service to more patients, clinicians, and medications
- Responsible for transitioning patients from Compassionate Access to PBS funded medication when able
- Lobby, where possible, for new and expensive therapies to be listed and funded on the PBS for paediatric patients
- Liaise with Day Medical Unit, and prescribers about expected timeframes for medications in the Compassionate Access Program and their arrival in the pharmacy
- Liaise with the Clinical Trials team around patients transitioning to the Compassionate Access Program, and the Outpatient team around transitioning from Compassionate Access to the PBS
- Utilise electronic databases to ensure appropriate stock holdings, and communication about patients' medications are available.
- Participate in clinical supervision in accordance with local standard operating procedures and/or the RCH Allied Health Clinical Supervision Guideline which are based on the DHHS Allied Health Clinical Supervision Framework.
- Participate in the weekend, public holiday, and on-call roster

QUALIFICATIONS AND EXPERIENCE

Essential:

- Bachelor of Pharmacy or equivalent.
- Registered to practice as a pharmacist with Australian Health Practitioner Regulation Agency & name appear on the register of the Pharmacy Board of Australia

Desirable:

- At least 8 years hospital pharmacy experience.
- Experience with initiation and development of new services
- Involvement in clinical trials or experience in the development of protocols would be advantageous.
- Post graduate qualifications or undertaking a post graduate course

KEY SELECTION CRITERIA

- Demonstrated ability to build and maintain working relationships with key internal and external stakeholders.
- Demonstrated capability to develop and implement protocols.
- Organisational skills with an emphasis on utilisation of databases to improve efficiency and communication.
- Strong interpersonal and communications skills, including written communication.
- Excellent time management and prioritisation skills
- A flexible and adaptable approach to functioning in a team environment that enhances the team's performance

OTHER REQUIREMENTS

- Employees are required to undertake a National Criminal Record Check and a Working with Children Check prior to commencing employment
- Employees are required to maintain a valid Working with Children Check throughout their employment
- A current, full driver's licence for the State of Victoria which is appropriate for the type of vehicle being driven, and comply with any restrictions on their licence (e.g. wearing glasses) while undertaking hospital duties (If applicable)
- Employees are required to maintain compliance with RCHs "Staff Immunisation - Prevention of Vaccine Preventable Diseases" procedure.

IMPORTANT INFORMATION

All employees are required to adhere to the Royal Children's Hospital Values:

- Curious - We are creative, playful and collaborative
- Courageous - We pursue our goals with determination, ambition and confidence
- Inclusive - We embrace diversity, communicate well, build connections and celebrate our successes together
- Kind - We are generous, warm and understanding

RCH COMPACT

All new and existing employees commit to the RCH Compact to contribute to a strong and respectful culture.

- We do better work caring for children and families when we also care for each other
- I bring a positive attitude to work – I share, I laugh, I enjoy other's company
- I take responsibility for my behaviour and its impact on others
- I am curious and seek out ways to constantly learn and improve
- I celebrate the good stuff, the small stuff, the big stuff – it all matters
- I speak up when things aren't right
- I value the many different roles it takes to deliver great patient care
- I actively listen because I want to understand others and make better decisions
- I am inclusive and value diversity
- When it comes to teamwork, I don't hold back – I'm all in

QUALITY, SAFETY AND IMPROVEMENT

RCH employees have a responsibility and accountability to contribute to the organisation's commitment to Quality, Safety and Improvement by:

- Acting in accordance and complying with all relevant Safety and Quality policies and procedures

- Identifying risks, reporting and being actively involved in risk mitigation strategies
- Participating in and actively contributing to quality improvement programs
- Complying with the requirements of the National Safety & Quality Health Service Standards
- Complying with all relevant clinical and/or competency standards
- Complying with the principles of Patient and Family Centred Care that relate to this position

The RCH is committed to a diverse and inclusive workforce. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally and/or linguistically diverse backgrounds, all members of the LGBTIQI community and people with disability.

Position description last updated

June 2023