

# Master/ Graduate Diploma/ Certificate in Adolescent Health and Wellbeing

## Application for Extension

This form must be completed by students seeking an extension and must be submitted prior to the due date of the assignment.

It must be submitted (with any supporting evidence) to the subject coordinator responsible for the subject, who will reply within three working days of receipt of the application.

A copy of this form should be submitted with the assignment.

The extension period cannot exceed ten working days.

Assignments submitted late without an extension will incur a penalty of 10% per day.

Further/longer extensions can only be considered with an application for special consideration which must be submitted within 4 working days of the due date.

Applying for special consideration can be done [online](#).

### Student Details

Name		Student Id.	
email		Telephone	

### Subject Details

Subject Title			
Assessment Title		Subject No	
Co-ordinator			
Original Due Date		Proposed Due Date	

### Submission Details

Reason for requesting extension			
Is supporting evidence attached?	Yes	Type of document	
	No		
Date of Application			

### Approval (co-ordinator to complete)

Extension granted (tick with new due date)		
Extension not granted (tick with reason)		

Co-ordinators Signature	
Date	