

## Position Description

<b>Position title</b>	Anatomical Pathology Registrar
<b>Department / Division</b>	Anatomical Pathology Royal Women's Hospital * See Role Context below
<b>Classification</b>	Registrar year 1 to Registrar year 6  (HM25-HM30)
<b>Position reports to</b>	Operational: Medical Department Head, Anatomical Pathology RWH Professional: Medical Department Head, Anatomical Pathology RWH
<b>No. of direct &amp; indirect reports</b>	N/A
<b>Location</b>	The Royal Women's Hospital, Flemington Road, Parkville
<b>Risk category</b>	Category A - works in a direct patient contact role and has or potential to have exposure to blood or body fluids.

<p><b>The Royal Children's Hospital</b></p> <p>The Royal Children's Hospital's (RCH) vision is <i>a world where all kids thrive</i>.</p> <p>RCH is located within the Melbourne Biomedical Precinct, with more than 45 world-class biomedical organisations and more than 50,000 of the brightest minds working together to make the Precinct number one in the Asia Pacific region for health, education, research, and training. Within this, RCH is also a cornerstone member of the Melbourne Children's Campus, partnering with Murdoch Children's Research Institute, The University of Melbourne Department of Paediatrics and The Royal Children's Hospital Foundation. Each organisation contributes to a paediatric academic health centre which is greater than the sum of its parts.</p> <p>RCH has cared for the children and young people of Victoria for more than 150 years since it was founded in 1870. A full range of paediatric and adolescent health services are provided plus tertiary and quaternary care for the most critically ill and medically complex patients in Victoria, Tasmania, southern NSW and other states around Australia and overseas. The RCH is the only provider of heart transplant services and CAR T-cell therapy for paediatrics in Australia. RCH is an effective advocate for patients and their families with a particular focus on vulnerable children and increasingly, mental health in young people. The hospital also supports many health promotion and prevention programs. The Hospital has more than 6,000 staff, a budget of \$850M, 12 wards and 350 beds. Annually, the RCH has 300,000+ Specialist Clinic appointments, 90,000+ Emergency Department presentations and 20,000 elective surgeries.</p> <p>We work collaboratively with hospitals to deliver the right care, in the right place, at the right time. The RCH is committed to the Child Safe Standards <a href="https://www.rch.org.au/quality/child-safety/">https://www.rch.org.au/quality/child-safety/</a>.</p> <p>RCH enjoys high employee engagement and is committed to staff safety and a positive culture through enactment of our Compact.</p> <p>Further information on RCH is available at <a href="http://www.rch.org.au">www.rch.org.au</a></p>
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<b>ROLE CONTEXT</b>
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The Victorian Department of Health has endorsed the initiative to restructure existing public pathology by bringing together laboratories into pathology networks operating under a lead health service. Pathology services from the Royal Children's Hospital, the Royal Women's Hospital, the Peter MacCallum Cancer Centre and the Royal Melbourne Hospital will come together to strengthen the scope, scale and reach of pathology services across the Parkville precinct to benefit all Victorians. This Anatomical Pathology registrar role will be part of the new centre of excellence that will be led by Melbourne Health. The network will provide new opportunities for training and collaboration across the Parkville hospitals and more broadly across Victoria.

#### **ROLE PURPOSE**

The aim of the training program is to allow the Anatomical Pathology Registrar to become conversant in the disciplines of Perinatal, Gynaecological, Obstetric and Breast Pathology as well as some non-gynaecological cytology. Registrars spend 12 months at RWH.

In all areas the emphasis will be on attaining a level of understanding that enables appropriate decisions in respect to quality control, interpretation and reporting under the supervision of the reporting pathologist. The Anatomical Pathology Registrar will contribute and become involved in laboratory quality control systems and participate in internal and external quality assurance programs.

#### **KEY ACCOUNTABILITIES**

- Clinical Responsibilities including participation in and preparation of clinicopathological meetings
- Laboratory Responsibilities including reporting macroscopic findings, selection of blocks, participation in frozen section, triage of fresh specimens, indication and justification of requesting further special testing and quality control.
- Establish competent technique in surgical specimen dissection and perinatal dissection.
- Establish competent microscopic diagnosis in the disciplines of Breast, Gynaecological and Perinatal pathology and non-gynaecological cytology.

#### **QUALIFICATIONS AND EXPERIENCE**

##### **Essential:**

- Medical Degree
- Eligible to practice in Victoria with appropriate Medical Registration

##### **Desirable:**

- Previous experience in Anatomical Pathology desirable

##### **Other Requirements:**

- Employees are required to undertake a National Criminal Record Check and a Working with Children Check prior to commencing employment.
- Employees are required to maintain a valid Working with Children's Check throughout their employment.
- A current, full drivers licence for the State of Victoria which is appropriate for the type of vehicle being driven, and comply with any restrictions on their licence (e.g. wearing glasses) while undertaking hospital duties (If applicable)
- Employees are required to provide and maintain required immunisations and serology results as part of their employment.

#### KEY SELECTION CRITERIA

- Demonstrated technical skills
- Well-developed interpersonal skills
- Ability to coordinate and complete case workload
- Professional manner in dealing with all Hospital staff E.g. demonstrated ability to build and maintain working relationships with key internal and external stakeholders.

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- Employees are required to maintain compliance with RCHs "Staff Immunisation - Prevention of Vaccine Preventable Diseases" procedure.

#### IMPORTANT INFORMATION

All employees are required to adhere to the Royal Children's Hospital Values:

- Curious - We are creative, playful and collaborative
- Courageous - We pursue our goals with determination, ambition and confidence
- Inclusive - We embrace diversity, communicate well, build connections and celebrate our successes together
- Kind - We are generous, warm and understanding

#### RCH COMPACT

All new and existing employees commit to the RCH Compact to contribute to a strong and respectful culture.

- We do better work caring for children and families when we also care for each other
- I bring a positive attitude to work – I share, I laugh, I enjoy other's company
- I take responsibility for my behaviour and its impact on others
- I am curious and seek out ways to constantly learn and improve
- I celebrate the good stuff, the small stuff, the big stuff – it all matters
- I speak up when things aren't right
- I value the many different roles it takes to deliver great patient care
- I actively listen because I want to understand others and make better decisions
- I am inclusive and value diversity
- When it comes to teamwork, I don't hold back – I'm all in

#### QUALITY, SAFETY AND IMPROVEMENT

RCH employees have a responsibility and accountability to contribute to the organisation's commitment to Quality, Safety and Improvement by:

- Acting in accordance and complying with all relevant Safety and Quality policies and procedures
- Identifying risks, reporting and being actively involved in risk mitigation strategies



- Participating in and actively contributing to quality improvement programs
- Complying with the requirements of the National Safety & Quality Health Service Standards
- Complying with all relevant clinical and/or competency standards
- Complying with the principles of Patient and Family Centred Care that relate to this position

**The RCH is committed to a diverse and inclusive workforce. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally and/or linguistically diverse backgrounds, all members of the LGBTQI community and people with disability.**

**Position description last updated**

**April 2023**