

Position Description

Position title	Paediatrician Wadja Clinic: Parental Leave Cover
Department / Division	Wadja service within the Division of Medicine
Classification	In accordance with the AMA Victorian Public Health Sector Medical Specialist Enterprise Agreement 2022-2026
Position reports to	Operational: Ms Selena White: Manager Wadja Aboriginal Family Place Professional: Dr Mick Creati: Clinical Lead, Wadja Aboriginal Family Place
No. of direct & indirect reports	N/A
Location	The Royal Children's Hospital, Flemington Road, Parkville
Risk category	Category B - works in a patient facing setting but rarely or unlikely to have contact with blood or body fluids (or aerosols without PPE)

The Royal Children's Hospital
The Royal Children's Hospital's (RCH) vision is <i>a world where all kids thrive</i>. RCH is located within the Melbourne Biomedical Precinct, with more than 45 world-class biomedical organisations and more than 50,000 of the brightest minds working together to make the Precinct number one in the Asia Pacific region for health, education, research, and training. Within this, RCH is also a cornerstone member of the Melbourne Children's Campus, partnering with Murdoch Children's Research Institute, The University of Melbourne Department of Paediatrics and The Royal Children's Hospital Foundation. Each organisation contributes to a paediatric academic health centre which is greater than the sum of its parts. RCH has cared for the children and young people of Victoria for more than 150 years since it was founded in 1870. A full range of paediatric and adolescent health services are provided plus tertiary and quaternary care for the most critically ill and medically complex patients in Victoria. Tasmania, southern NSW and other states around Australia and overseas. The RCH is the only provider of heart transplant services and CAR T-cell therapy for paediatrics in Australia. RCH is an effective advocate for patients and their families with a particular focus on vulnerable children and increasingly, mental health in young people. The hospital also supports many health promotion and prevention programs. The Hospital has more than 6,000 staff, a budget of \$850M, 12 wards and 350 beds. Annually, the RCH has 300,000+ Specialist Clinic appointments, 90,000+ Emergency Department presentations and 20,000 elective surgeries. We work collaboratively with hospitals to deliver the right care, in the right place, at the right time. The RCH is committed to the Child Safe Standards https://www.rch.org.au/quality/child-safety/.

RCH enjoys high employee engagement and is committed to staff safety and a positive culture through enactment of our Compact.

Further information on RCH is available at www.rch.org.au

ROLE CONTEXT

The Wadja clinic forms part of the Wadja service at RCH. The Wadja aboriginal family place is a culturally sensitive service for Aboriginal and Torres Strait Islander children and their families. The Wadja health clinic is a weekly general paediatric clinic that provides medical, social, cultural and emotional assessment for Aboriginal patients. The focus of the clinic is on the identification and management of Aboriginal patients with complex health and social issues. During the clinic, a paediatrician reviews patients and their family with an aboriginal case worker with the primary aim of enabling a family to feel supported and culturally empowered. The commitment is 0.2FTE: Outpatients – weekly clinic (Wed pm) and a multidisciplinary team meeting (Wed am)

ROLE PURPOSE

To provide excellent clinical and culturally safe care to children seen in the Wadja Paediatric Outpatient Clinic

Contribute to overall team building and service planning

Maintain relationships with external stakeholders

KEY ACCOUNTABILITIES

Clinical Services – Outpatients

- Delivery of a weekly outpatient clinic (Wed pm) and attendance at the multidisciplinary team meeting (Wed am) Timely and accurate completion of patient related documentation, including EMR encounters, outpatient documentation and any other required documentation relevant to enhancing continuity of care

Non-Clinical

- Participate in discussions with the clinical lead Wadja and the manager of the Wadja Aboriginal family place related to the strategic direction of the service.
- Active participant in Multidisciplinary team meetings

Quality

- Utilise information systems to enable informed decision making and care planning
- Actively participate in risk management and quality programs to improve organisational processes and own practices

Education

- Undertake continuing education opportunities to foster safe clinical practice, quality initiative and research
- Undertake supervision and education within the clinical environment of Fellows, Registrars, Undergraduate medical students and other relevant staff to foster safe clinical practice (where applicable)

Performance Review

- Participate in self-reflective practice

QUALIFICATIONS AND EXPERIENCE**Essential:**

- MBBS (or equivalent)
- FRACP – General Paediatrics (or equivalent) • Specialist Registration with AHPRA and eligibility for medical registration within Victoria
- Desirable:
 - Previous experience delivering outpatient care at a tertiary hospital or in a community setting
 - Previous experience in delivering clinical services to Aboriginal and Torres strait Islander families.

KEY SELECTION CRITERIA

- Relevant clinical experience and training in paediatrics, gained via a senior consultant role post FRACP
- Experience in working as part of Multidisciplinary teams and fostering team collaboration in setting patient and family goals
- Demonstrated commitment to excellence in patient care
- Demonstrated commitment to continuous improvement and quality in the healthcare setting
- Highly evolved communication skills with demonstrated ability to build and maintain working relationships within a team-based environment
- Commitment to and demonstrated ability in medical education and teaching
- Ability to balance competing demands and conflicting priorities

OTHER REQUIREMENTS

- Employees are required to undertake a National Criminal Record Check and a Working with Children Check prior to commencing employment

- Employees are required to maintain a valid Working with Children Check throughout their employment
- A current, full driver's licence for the State of Victoria which is appropriate for the type of vehicle being driven, and comply with any restrictions on their licence (e.g. wearing glasses) while undertaking hospital duties (If applicable)
- Employees are required to maintain compliance with RCHs "Staff Immunisation - Prevention of Vaccine Preventable Diseases" procedure.

IMPORTANT INFORMATION

All employees are required to adhere to the Royal Children's Hospital Values:

- Curious - We are creative, playful and collaborative
- Courageous - We pursue our goals with determination, ambition and confidence
- Inclusive - We embrace diversity, communicate well, build connections and celebrate our successes together
- Kind - We are generous, warm and understanding

RCH COMPACT

All new and existing employees commit to the RCH Compact to contribute to a strong and respectful culture.

- We do better work caring for children and families when we also care for each other
- I bring a positive attitude to work – I share, I laugh, I enjoy other's company
- I take responsibility for my behaviour and its impact on others
- I am curious and seek out ways to constantly learn and improve
- I celebrate the good stuff, the small stuff, the big stuff – it all matters
- I speak up when things aren't right
- I value the many different roles it takes to deliver great patient care
- I actively listen because I want to understand others and make better decisions
- I am inclusive and value diversity
- When it comes to teamwork, I don't hold back – I'm all in

QUALITY, SAFETY AND IMPROVEMENT

RCH employees have a responsibility and accountability to contribute to the organisation's commitment to Quality, Safety and Improvement by:

- Acting in accordance and complying with all relevant Safety and Quality policies and procedures
- Identifying risks, reporting and being actively involved in risk mitigation strategies
- Participating in and actively contributing to quality improvement programs

- Complying with the requirements of the National Safety & Quality Health Service Standards
- Complying with all relevant clinical and/or competency standards
- Complying with the principles of Patient and Family Centred Care that relate to this position

The RCH is committed to a diverse and inclusive workforce. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally and/or linguistically diverse backgrounds, all members of the LGBTQI community and people with disability.

Position description last updated

October 2025