Position Description

Position title	Paediatric Emergency Medicine Fellow
Department / Division	Emergency Department/Critical Care
Classification	HM25-HM30
Position reports to	Director - Emergency Medicine, RCH, Director – Trauma Service, RCH Director – Emergency Medicine, Monash Health
No. of direct & indirect reports	n/a
Location	The Royal Children's Hospital, Flemington Road, Parkville
Risk category	Category A - works in a direct patient contact role and has or potential to have exposure to blood or body fluids.

The Royal Children's Hospital

The Royal Children's Hospital's (RCH) vision is A world where all kids thrive.

RCH is located within the Melbourne Biomedical Precinct, with more than 45 world-class biomedical organisations and more than 50,000 of the brightest minds working together to make the Precinct number one in the Asia Pacific region for health, education, research, and training. Within this, RCH is also a cornerstone member of the Melbourne Children's Campus, partnering with Murdoch Children's Research Institute, The University of Melbourne Department of Paediatrics and The Royal Children's Hospital Foundation. Each organisation contributes to a paediatric academic health centre which is greater than the sum of its parts.

RCH has cared for the children and young people of Victoria for more than 150 years since it was founded in 1870. A full range of paediatric and adolescent health services are provided plus tertiary and quaternary care for the most critically ill and medically complex patients in Victoria. Tasmania, southern NSW and other states around Australia and overseas. The RCH is the only provider of heart transplant services and CAR T-cell therapy for paediatrics in Australia. RCH is an effective advocate for patients and their families with a particular focus on vulnerable children and increasingly, mental health in young people. The hospital also supports many health promotion and prevention programs. The Hospital has more than 6,000 staff, a budget of $850M, 12 wards and 350 beds. Annually, the RCH has 300,000+ Specialist Clinic appointments, 90,000+ Emergency Department presentations and 20,000 elective surgeries.

We work collaboratively with hospitals to deliver the right care, in the right place, at the right time. The RCH is committed to the Child Safe Standards https://www.rch.org.au/quality/child-safety/.

RCH enjoys high employee engagement and is committed to staff safety and a positive culture through enactment of our Compact.

Further information on RCH is available at www.rch.org.au

ROLE PURPOSE

PEM Fellow: To provide and coordinate emergency care for children presenting to the Royal Children's Hospital or to Monash Children's Hospital, including the assessment and treatment of a wide range of paediatric emergencies. This position is a recognised training position for the Royal Australian College of Physicians paediatric training scheme and The Australasian College for Emergency Medicine. Educational opportunities include protected teaching time and daily in-situ education.

Paediatric Emergency Trauma Fellow: To develop an awareness and knowledge of the scope of paediatric trauma in Victoria through education, research, quality monitoring and continuous quality improvement initiatives, at the Royal Children's Hospital. This is a 0.5 appointment with the Trauma Service combined with 0.5 in ED.

KEY ACCOUNTABILITIES

Paediatric Emergency Medicine Fellowship position:

- To provide clinical services to acutely ill and injured children presenting to the Department of Emergency Medicine
- Supervision of junior medical staff working within the Emergency Department
- To comply with accepted standards in the provision of emergency health care and strive to achieve key performance indicators under the supervision of consultant staff.
- Supervision of patients admitted for observation
- Attend weekly educational teaching sessions and make full use of other educational opportunities
- Dissemination of knowledge to colleagues, families and patients
- Assume a role and develop skills in non-clinical activities in the department.
- Protected paid non-clinical time is provided. Some rotations to the Paediatric Intensive Care Unit or Monash Medical Centre ED are available.

Paediatric Emergency Trauma Fellow:

- Establish good working networks within Paediatric Surgery and the wider hospital
- Regular participation in departmental education and audit activities, with presentation of scientific papers at various internal/external meetings
- Attend weekly educational teaching sessions
- To comply with accepted standards in the provision of emergency health care and strive to achieve key performance indicators under the supervision of consultant staff
- Participation in all relevant trauma activities pursuant to the Trauma Service, including education
- Attend all trauma resuscitation within usual designated working hours
- Be actively involved in research activities pertaining to severe trauma
- Work as a team member in the delivery of teaching programs both at RCH and throughout Victoria
- Involvement in policy and procedure processes in regards to trauma including any directives focussed on quality assurance (e.g. quality improvement meetings/documentation auditing)
- Trauma Liaison role
- Preparation and participation in inter-departmental meetings
- Be actively involved and complete a trauma research paper for journal submission

QUALIFICATIONS AND EXPERIENCE

Essential:

- M.B.B.S
- Previous paediatric emergency/adult emergency experience as a senior trainee
- Undertaking Paediatric Emergency training
- APLS certification required
- ETM, EMST or equivalent, or an undertaking to complete the EMST course upon commencement of employment *(Paediatric Emergency Trauma Fellow)*.

KEY SELECTION CRITERIA
• Well-developed interpersonal, team membership, and leadership skills. • Strong commitment to providing high quality, family centred, patient care • Adaptability and flexibility
OTHER REQUIREMENTS
• Employees are required to undertake a National Criminal Record Check and a Working with Children Check prior to commencing employment • Employees are required to maintain a valid Working with Children's Check throughout their employment • A current, full driver's licence for the State of Victoria which is appropriate for the type of vehicle driven, and comply with any restrictions on their licence (e.g. wearing glasses) while undertaking hospital duties (if applicable) • Employees are required to maintain compliance with RCH's "Staff Immunisation – Prevention of Vaccine Preventable Diseases" procedure.

IMPORTANT INFORMATION
All employees are required to adhere to the Royal Children's Hospital Values: • Unity - We work as a team and in partnership with our communities • Respect - We respect the rights of all and treat people the way we would like them to treat us • Integrity - We believe that how we work is as important as the work we do • Excellence - We are committed to achieving our goals and improving outcomes **RCH COMPACT** All new and existing employees commit to the RCH Compact to contribute to a strong and respectful culture. • *We do better work caring for children and families when we also care for each other* • *I bring a positive attitude to work – I share, I laugh, I enjoy other's company* • *I take responsibility for my behaviour and its impact on others* • *I am curious and seek out ways to constantly learn and improve* • *I celebrate the good stuff, the small stuff, the big stuff – it all matters* • *I speak up when things aren't right* • *I value the many different roles it takes to deliver great patient care* • *I actively listen to others, because I want to make the best decision* • *I am inclusive and value diversity* **QUALITY, SAFETY AND IMPROVEMENT** RCH Employees have a responsibility and accountability to contribute to the organisation's commitment to Quality, Safety and Improvement by: • *Acting in accordance and complying with all relevant Safety and Quality policies and procedures* • *Identifying risks, reporting and being actively involved in risk mitigation strategies* • *Participating in and actively contributing to quality improvement programs* • *Complying with the requirements of the National Safety & Quality Health Service Standards* • *Complying with all relevant clinical and/or competency standards* • *Complying with the principles of Patient and Family Centred Care that relate to this position* ***The RCH is committed to a diverse and inclusive workforce. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally and/or linguistically diverse backgrounds, all members of the LGBTQI community and people with disability.***

Position description last updated	**April 2026**