

## Position Description

<b>Position title</b>	Immunopathology Registrar / Fellow
<b>Department / Division</b>	Allergy & Immunology, Division of Medicine
<b>Classification</b>	HM25 – HM30 As per: AMA Victoria – Victorian Public Health Sector – Doctors in Training Enterprise Agreement (2022 – 2026)
<b>Position reports to</b>	Operational: Dr Sharon Choo Professional: Dr Sharon Choo
<b>No. of direct &amp; indirect reports</b>	N/A
<b>Location</b>	The Royal Children's Hospital, Flemington Road, Parkville
<b>Risk category</b>	Category A - works in a direct patient contact role and has or potential to have exposure to blood or body fluids.

<b>The Royal Children's Hospital</b>
<p>The Royal Children's Hospital's (RCH) vision is A world where all kids thrive.</p> <p>RCH is located within the Melbourne Biomedical Precinct, with more than 45 world-class biomedical organisations and more than 50,000 of the brightest minds working together to make the Precinct number one in the Asia Pacific region for health, education, research, and training. Within this, RCH is also a cornerstone member of the Melbourne Children's Campus, partnering with Murdoch Children's Research Institute, The University of Melbourne Department of Paediatrics and The Royal Children's Hospital Foundation. Each organisation contributes to a paediatric academic health centre which is greater than the sum of its parts.</p> <p>RCH has cared for the children and young people of Victoria for more than 150 years since it was founded in 1870. A full range of paediatric and adolescent health services are provided plus tertiary and quaternary care for the most critically ill and medically complex patients in Victoria. Tasmania, southern NSW and other states around Australia and overseas. The RCH is the only provider of heart transplant services and CAR T-cell therapy for paediatrics in Australia. RCH is an effective advocate for patients and their families with a particular focus on vulnerable children and increasingly, mental health in young people. The hospital also supports many health promotion and prevention programs. The Hospital has more than 6,000 staff, a budget of \$850M, 12 wards and 350 beds. Annually, the RCH has 300,000+ Specialist Clinic appointments, 90,000+ Emergency Department presentations and 20,000 elective surgeries.</p> <p>We work collaboratively with hospitals to deliver the right care, in the right place, at the right time. The RCH is committed to the Child Safe Standards <a href="https://www.rch.org.au/quality/child-safety/">https://www.rch.org.au/quality/child-safety/</a>.</p> <p>RCH enjoys high employee engagement and is committed to staff safety and a positive culture through enactment of our Compact.</p> <p>Further information on RCH is available at <a href="http://www.rch.org.au">www.rch.org.au</a></p>

ROLE PURPOSE
The Immunopathology Fellow has a predominantly laboratory role at RCH. The fellow validates results of immunology tests performed by the Immunology Laboratory (Laboratory Services) and provides advice to clinicians regarding immunology tests and interpretation of results, under consultant supervision. The fellow also provides direct clinical care to Allergy & Immunology patients at RCH, under the supervision of senior specialists in the Departments of Allergy & Immunology. This is a 12-month Immunopathology training position accredited by the Royal College of Pathologists of Australasia.

KEY ACCOUNTABILITIES	
Major Activities	Performance Measures
<p>Participate in the day-to-day performance, analysis, interpretation and reporting of immunology laboratory tests at RCH, under consultant supervision:</p> <ol style="list-style-type: none"> <li>1. Regular review of quality control and quality assurance results</li> <li>2. Assist with the investigation and resolution of pre-analytical, analytical and post-analytical assay problems and clinical/laboratory incidents</li> <li>3. Liaise between clinicians, pathology collection and scientists with respect to sample requirements, healthy control requirements, specimen collection, sample processing/storage and sample transport</li> </ol> <p>Assist with developing, implementing, and updating report formats, reference ranges, action limits and interpretative comments</p>	<p>Consultant assessment (including RACP/RCPA supervisor assessments) and feedback</p> <p>Audit of test reports (turnaround times and quality of reports)</p> <p>Feedback from staff</p>
Participate in the selection, development and validation of new diagnostic tests and methods in the RCH Immunology Laboratory, under consultant supervision	Successful completion of these tasks
<p>Liaise with clinicians, both within and outside RCH, regarding immunology laboratory tests, under consultant supervision</p> <p>Provide clinicians with guidance on appropriate test selection, sample requirements, interpretation of test results and patient management</p> <p>Assist with prioritising test requests and communicating critical and clinically important abnormal test results</p>	<p>Consultant assessment (including RACP/RCPA supervisor assessments) and feedback</p> <p>Feedback from staff</p>
Liaise with external laboratories regarding immunology send away tests, including molecular tests, under consultant supervision	Feedback from staff
<p>Direct clinical care of RCH Allergy &amp; Immunology patients, under consultant supervision: 2 Outpatient Clinics per week (clinical assessment, investigation and management of RCH Allergy &amp; Immunology patients). For immunopathology trainees who have completed at least 18 months of immunopathology training and passed the Part 1 RCPA immunopathology exams, a third supervised outpatient clinic can be arranged, subject to RACP and RCPA approval.</p>	<p>Consultant assessment (including RACP/RCPA supervisor assessments) and feedback</p> <p>Audit of outpatient clinic correspondence</p> <p>Feedback from patients/families and staff</p>

Attend, participate and present, as required, at departmental (clinical and laboratory), multidisciplinary and educational meetings	Audit of attendance and contribution Feedback from staff
Participate in immunopathology teaching/training, research and audit activities, under consultant supervision	Successful completion of audit/research projects Feedback from students and staff

### QUALIFICATIONS AND EXPERIENCE

Essential:

- Medical registration in Australia
- Successful completion of the FRACP examinations or equivalent

Desirable:

- At least 1 year of experience in a formal immunopathology training program
- Successful completion of the FRCPA Part 1 immunopathology examinations

### KEY SELECTION CRITERIA

- The post requires efficient multitasking, excellent organisation skills and effective liaison between many different healthcare workers. The successful candidate must remain committed to learning, quality, patient care and improving outcomes, despite competing demands.

### OTHER REQUIREMENTS

- Employees are required to undertake a National Criminal Record Check and a Working with Children Check prior to commencing employment
- Employees are required to maintain a valid Working with Children Check throughout their employment
- A current, full driver's licence for the State of Victoria which is appropriate for the type of vehicle being driven, and comply with any restrictions on their licence (e.g. wearing glasses) while undertaking hospital duties (If applicable)
- Employees are required to maintain compliance with RCHs "Staff Immunisation - Prevention of Vaccine Preventable Diseases" procedure.

## IMPORTANT INFORMATION

All employees are required to adhere to the Royal Children's Hospital Values:

- Curious - We are creative, playful and collaborative
- Courageous - We pursue our goals with determination, ambition and confidence
- Inclusive - We embrace diversity, communicate well, build connections and celebrate our successes together
- Kind - We are generous, warm and understanding

### RCH COMPACT

All new and existing employees commit to the RCH Compact to contribute to a strong and respectful culture.

- We do better work caring for children and families when we also care for each other
- I bring a positive attitude to work – I share, I laugh, I enjoy other's company
- I take responsibility for my behaviour and its impact on others
- I am curious and seek out ways to constantly learn and improve
- I celebrate the good stuff, the small stuff, the big stuff – it all matters
- I speak up when things aren't right
- I value the many different roles it takes to deliver great patient care
- I actively listen because I want to understand others and make better decisions
- I am inclusive and value diversity
- When it comes to teamwork, I don't hold back – I'm all in

### QUALITY, SAFETY AND IMPROVEMENT

RCH employees have a responsibility and accountability to contribute to the organisation's commitment to Quality, Safety and Improvement by:

- Acting in accordance and complying with all relevant Safety and Quality policies and procedures
- Identifying risks, reporting and being actively involved in risk mitigation strategies
- Participating in and actively contributing to quality improvement programs
- Complying with the requirements of the National Safety & Quality Health Service Standards
- Complying with all relevant clinical and/or competency standards
- Complying with the principles of Patient and Family Centred Care that relate to this position

**The RCH is committed to a diverse and inclusive workforce. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally and/or linguistically diverse backgrounds, all members of the LGBTIQI community and people with disability.**

Position description last updated

May 2025