

Position Description

Position title	General Medicine Senior Registrar
Department / Division	General Medicine
Classification	HM25-HM30
Position reports to	Operational: Clinical Lead Short Stay Unit and Clinical Lead Outpatients Professional: Director, General Medicine
No. of direct & indirect reports	n/a
Location	The Royal Children's Hospital, Flemington Road, Parkville
Risk category	Category A - works in a direct patient contact role and has or potential to have exposure to blood or body fluids.

The Royal Children's Hospital
The Royal Children's Hospital's (RCH) vision is A world where all kids thrive. RCH is located within the Melbourne Biomedical Precinct, with more than 45 world-class biomedical organisations and more than 50,000 of the brightest minds working together to make the Precinct number one in the Asia Pacific region for health, education, research, and training. Within this, RCH is also a cornerstone member of the Melbourne Children's Campus, partnering with Murdoch Children's Research Institute, The University of Melbourne Department of Paediatrics and The Royal Children's Hospital Foundation. Each organisation contributes to a paediatric academic health centre which is greater than the sum of its parts. RCH has cared for the children and young people of Victoria for more than 150 years since it was founded in 1870. A full range of paediatric and adolescent health services are provided plus tertiary and quaternary care for the most critically ill and medically complex patients in Victoria. Tasmania, southern NSW and other states around Australia and overseas. The RCH is the only provider of heart transplant services and CAR T-cell therapy for paediatrics in Australia. RCH is an effective advocate for patients and their families with a particular focus on vulnerable children and increasingly, mental health in young people. The hospital also supports many health promotion and prevention programs. The Hospital has more than 6,000 staff, a budget of \$850M, 12 wards and 350 beds. Annually, the RCH has 300,000+ Specialist Clinic appointments, 90,000+ Emergency Department presentations and 20,000 elective surgeries. We work collaboratively with hospitals to deliver the right care, in the right place, at the right time. The RCH is committed to the Child Safe Standards https://www.rch.org.au/quality/child-safety/. RCH enjoys high employee engagement and is committed to staff safety and a positive culture through enactment of our Compact. Further information on RCH is available at www.rch.org.au

ROLE PURPOSE

The Registrar (General Medicine) is part of the broader General Medicine team and is involved in delivery of clinical service in the Short Stay Unit (SSU), Outpatient setting, as well as hospital leadership in the Evening Medical Lead role involving clinical service, coordination of junior medical staff workload and collaboration across the hospital.

All roles will participate in the Junior Medical Staff weekend oncall roster as well as the SSU and Evening Medical Lead weekend roster (weekend commitment is approximately 1 in 5). Weekend shifts are paid in accordance with the applicable enterprise agreement.

KEY ACCOUNTABILITIES

Clinical Services

Short Stay Unit:

- Clinical care of acute general paediatric conditions for patients expected to require admission <48hrs
- Pivotal decision maker and responsible for admissions, discharges and clinical assessments/procedures
- Recognition and management of deteriorating patients
- Active contribution to education of other junior staff within the SSU
- Liaison with ED and specialty teams
- Communication with local providers

Evening Medical Lead:

- Acute clinical assessment and management of admitted patients including those under the care of subspecialty teams
- After hours leadership position across the hospital, involving coordination of workload and patient care and ensuring that the rostered junior medical staff are working collaboratively as a team
- Liaison with ED and Bed Manager as required
- Assist with medical admissions, assessments and procedures for inpatients

Outpatients:

- Provision of clinical care in the outpatient setting in a supervised capacity
- Responsible for onward referrals, investigations, documentation and liaison with primary care providers

Education

- Attendance at Gen Med/RCH educational activities, including daily medical hand over, journal club, grand rounds, Outpatient weekly supervision meeting, Gen Med meeting and professorial meetings
- Lead education with junior medical staff the SSU team
- Timely completion and compliance with all hospital mandated training

Non Clinical

- Timely and accurate completion of patient related documentation, including EMR encounters, ward round documentation, outpatient documentation and any other required documentation relevant to enhancing continuity of care

Performance Review

- Participate in self-reflective practice

QUALIFICATIONS AND EXPERIENCE

Essential:

- MBBS or equivalent
- Registration with AHPRA and eligibility for medical registration within Victoria
- Current enrolment in the RACP Advanced Training Program
- International Medical applicants need to have a score of 7 or above in all bands IELTS test

KEY SELECTION CRITERIA

- Advanced trainees in paediatrics
- Relevant clinical experience
- Highly evolved communication skills
- Previous leadership experience

OTHER REQUIREMENTS

- Employees are required to undertake a National Criminal Record Check and a Working with Children Check prior to commencing employment
- Employees are required to maintain a valid Working with Children Check throughout their employment
- A current, full driver's licence for the State of Victoria which is appropriate for the type of vehicle being driven, and comply with any restrictions on their licence (e.g. wearing glasses) while undertaking hospital duties (If applicable)
- Employees are required to maintain compliance with RCHs "Staff Immunisation - Prevention of Vaccine Preventable Diseases" procedure.

IMPORTANT INFORMATION

All employees are required to adhere to the Royal Children's Hospital Values:

- Curious - We are creative, playful and collaborative
- Courageous - We pursue our goals with determination, ambition and confidence
- Inclusive - We embrace diversity, communicate well, build connections and celebrate our successes together
- Kind - We are generous, warm and understanding

RCH COMPACT

All new and existing employees commit to the RCH Compact to contribute to a strong and respectful culture.

- We do better work caring for children and families when we also care for each other
- I bring a positive attitude to work – I share, I laugh, I enjoy other's company
- I take responsibility for my behaviour and its impact on others
- I am curious and seek out ways to constantly learn and improve
- I celebrate the good stuff, the small stuff, the big stuff – it all matters
- I speak up when things aren't right
- I value the many different roles it takes to deliver great patient care
- I actively listen because I want to understand others and make better decisions
- I am inclusive and value diversity

- When it comes to teamwork, I don't hold back – I'm all in

QUALITY, SAFETY AND IMPROVEMENT

RCH employees have a responsibility and accountability to contribute to the organisation's commitment to Quality, Safety and Improvement by:

- Acting in accordance and complying with all relevant Safety and Quality policies and procedures
- Identifying risks, reporting and being actively involved in risk mitigation strategies
- Participating in and actively contributing to quality improvement programs
- Complying with the requirements of the National Safety & Quality Health Service Standards
- Complying with all relevant clinical and/or competency standards
- Complying with the principles of Patient and Family Centred Care that relate to this position

The RCH is committed to a diverse and inclusive workforce. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally and/or linguistically diverse backgrounds, all members of the LGBTQI community and people with disability.

Position description last updated

May 2025