

## POSITION DESCRIPTION

<b>TITLE:</b>	<b>Neonatal Medical Transport Fellow</b>
<b>DEPARTMENT:</b>	<b>Newborn Emergency Transport Service, Victoria</b>
<b>CLASSIFICATION:</b>	<b>Medical Officer/Registrar</b>
<b>AGREEMENT:</b>	<b>Women's and Children's Health</b>
<b>RESPONSIBLE TO:</b>	<b>Director (Medical), Newborn Emergency Transport Service</b>

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The Royal Women's Hospital and the Newborn Emergency Transport Service, Victoria are committed to a philosophy and practice of quality management to ensure the best possible services to patients. This entails an organisational structure which

- Devolves decision making and accountability, within clearly defined delegations, to patient care providers as close as possible to the consumer.
- Encourages and supports teamwork and coordination amongst staff.
- Develops the participation of consumers and workers in the planning and evaluation processes.

### Position Summary

- Positions are for 6-12 months. The key area of responsibility is to provide medical care during primary neonatal retrievals.
- Fellows may undertake casual or short periods of regular work within the Neonatal units of the Royal Womens Hospital or the Royal Childrens Hospital.

### Key Skills and Knowledge

- At least 6-9 months experience in a Neonatal Intensive Care Unit for Paediatric trainees.
- A high degree of competence in the technical procedures related to NICU patients, including endotracheal intubation, cannulation of umbilical vessels and peripheral veins and arteries, and emergency drainage of pneumothoraces.
- Demonstrated independent expertise in the assessment and management of critically ill babies, including expert resuscitation skills.

### General

- Positions are accredited for Neonatal/Perinatal training by the RACP.
- Salary is in accordance with Agreements operating within the former Women's and Children's Health for Paediatric Fellows/Registrars.
- Rosters conform with the principles of safe working hours. There will be a requirement for some on-call duty.

### Other Responsibilities

- Participation in triage and stabilization advice processes, with appropriate supervision.
- Participating with other team members in the preparation and maintenance of retrieval equipment.
- Entering and checking clinical and logistic data in the NETS database
- Participation in audit activities.
- Development of research projects is encouraged.
- Participation in education activities specific to transport as well as general neonatology as offered by RWH teaching program and the Melbourne Neonatal Fellows combined Education Program..
- There may be a requirement to undertake Clinical duties in the RWH or RCH NICUs.
- Medical Fellows/Registrars are expected to participate in teaching activities of the service. Some of these activities may include Outreach Education in non-tertiary hospitals.

### Qualifications and Experience

- Successful completion of FRACP(Paed) examinations or equivalent (desirable).

- Minimum of nine months experience in NICU for Paediatric trainees (desirable). This experience should have been accumulated in a NICU within Australia, Ireland, the UK, Canada, USA or New Zealand. Applicants from countries other than these are strongly encouraged to complete a term in one of these NICUs.
- Eligibility for registration with Medical Practitioners Board of Victoria [www.medicalboardvic.org.au](http://www.medicalboardvic.org.au)

Dr Michael Stewart  
Medical Director, NETS  
April 10<sup>th</sup> 2009

Review January 2010