



Our vision

To be a great children's hospital

Our values

Unity, passion, integrity, respect, excellence

Our goals

Excellence in healthcare
Leadership in research and education
Focus on quality and safety
Partners in paediatric care
Improved organisational environment

Position Description

Title:	Clinical Research Fellowship
Department:	Gastroenterology and Clinical Nutrition
Agreement:	AMA HMO Certified Agreement 2002, Heads of Agreement 06
Classification:	ZZ99 (negotiable)
Responsible to:	Director, Departmental of Gastroenterology and Clinical Nutrition

The Royal Children's Hospital (RCH) in Melbourne is a leading provider of specialist public health services for children and adolescents and is the major specialist paediatric hospital in Victoria, caring for children from Tasmania and southern New South Wales as well as other states around Australia and overseas.

The Royal Children's Hospital is embarking on an exciting chapter in its history with the State Government announcing it would build a state-of-art, "world class" children's hospital for Victoria. In order to design a new hospital we must first consider the health needs of Victorian children and their families in 2011 and beyond. The care they need, will determine the type of facilities required. In redesigning the care we provide we must look at RCH as an organisation - the people, processes and systems must fit as well as the facilities. Therefore, the *Building our Future* program has been established to coordinate a large number of projects relating to building the new hospital and organisational development projects associated with designing a renewed organisation.

With a staff of over 3,900 and an annual operating budget of \$270m RCH has an international reputation as a centre of clinical excellence and is a state-wide teaching, training and research hospital providing tertiary, secondary and primary infant, child and adolescent health services.

RCH is committed to a philosophy and practice of Patient and Family Centred Care and quality management to ensure the best possible services to patients. This entails an organisational structure which:

- Devolves decision making and accountability to patient care providers as close as possible to the consumer
- Encourages and supports teamwork, professional development and growth of its staff
- Seeks input and participation of consumers and employees in the planning and evaluation processes.

RCH has a variety of research and academic partners including Murdoch Children's Research Institute (MCRI), The University of Melbourne, La Trobe University and RMIT University for teaching medical and postgraduate nursing students and for postgraduate study and medical research as well as a number of community based partners.

Further information on RCH is available at <http://www.rch.org.au/>

Purpose

The purpose of this position is to provide a mix of training and service across a broad range of Paediatric Gastroenterology and Nutrition, Hepatology, Liver and Intestinal transplantation, and Parenteral Nutrition. Ultimate responsibility will be to the Departmental Director.

Responsibilities

These will be divided between 1) training and supernumerary (approx 45%), 2) clinical duties (35%), and 3) research and audit (20%).

Clinical Responsibilities will include direct responsibility for the clinical care of both inpatients and outpatients under the care of the Department of Gastroenterology and Clinical Nutrition. These tasks will be undertaken in the context of training and under direct supervision of the Gastroenterology Consultant Staff.

- It is expected that the Fellow will contribute to clinical and academic excellence in the department and participate in other appropriate tasks and duties as allocated by the Departmental Director.

Other responsibilities will include

- Be aware of and work in accordance with Hospital policies and procedures, including Occupational Health and Safety, Equal Employment Opportunity and Confidentiality.
- Be respectful of the needs of patients, visitors and other staff and maintain a professional approach to all interactions.

Duties (clinical operational roles)

Duties will include:

- Attendance at outpatient sessions as directed
- Appropriate clinical care of outpatients
- Clinical care of inpatients with gastroenterological, nutritional and liver disease
- Clinical care of patients being evaluated for and after liver and intestinal transplantation
- Procedural responsibilities including diagnostic and therapeutic gastrointestinal endoscopy, liver biopsy, manometry and oesophageal pH interpretation
- On call and recall duties
- Accurate and appropriate medical record keeping

Key Performance Indicators

- Ensure accurate and appropriate medical record keeping
- Timely and appropriate attendance at outpatient sessions
- High standard of clinical care of patients under the care of the hospital
- Attendance at departmental meetings
- Accurate and timely notification of leave requests

Qualifications / Experience

- Successful completion of both written and clinical components of the FRACP in paediatrics

Salary

- The salary structure for this position reflects this mix of research, training and clinical service.

Skills (operational roles)

- Well-developed interpersonal skills and proven excellence in clinical care. Appropriate level of skills to undertake out- and inpatient care as well as procedural skills as identified.

Attributes

- This position requires a professional demeanour with the ability to relate appropriately to colleagues.

- A flexible and “can do” attitude is crucial, especially with the need to balance sometimes competing and conflicting priorities.
- Time management and prioritising
- Professional demeanour
- Professional demeanour

Organisational relationship

- Direct responsibility will be aligned within the Division of Medicine through the Departmental Director in the first instance.

Developed: 19th July 2008
Developed by: Anthony G Catto-Smith,
Director, Department of Gastroenterology and Clinical Nutrition
Date of next Review: July 2009
