

# WOMEN'S AND CHILDREN'S HEALTH CARE NETWORK

## POSITION DESCRIPTION

<b>POSITION TITLE:</b>	FELLOW
<b>DEPARTMENT:</b>	PAEDIATRIC INFECTIOUS DISEASES UNIT, DEPARTMENT OF GENERAL MEDICINE, RCH
<b>AWARD / AGREEMENT:</b>	AMA HMO Certified Agreement 2002
<b>ROSTERED HOURS OF WORK:</b>	38 hours per week
<b>REPORTS TO:</b>	PROF MIKE SOUTH
<b>SUPERVISOR (Person responsible for feedback / training):</b>	DR NIGEL CURTIS

### Department's purpose or mission statement

- To provide a timely, relevant, reliable, and responsive diagnostic and consultancy service to patients and their carers within the Hospital.

### Individual training or development objectives

- To gain experience in the clinical and laboratory diagnosis, and the management of patients with infectious diseases.
- To gain experience with research, including project designs, data analysis and report writing in the fields of clinical microbiology and infectious diseases.

### Qualifications required

Registered medical practitioner.

### Experience required

At least 3 years' experience in a formal paediatric training program.

### Position summary

The Fellow will be an advanced trainee pursuing a career in infectious diseases or alternatively planning a career in an area of paediatrics in which knowledge and expertise in paediatric infectious diseases would be of particular benefit. Their principal duties will involve serving as a reference point for infectious disease consultations in the Royal Children's Hospital and acting as a liaison between the clinical departments and the microbiology diagnostic laboratory. They are also expected to undertake at least one research project during their tenure.

### Key areas of responsibility within the department

Act as a contact point for consultations arising from all areas of the Hospital with respect to the diagnosis and management of patients with infectious diseases and related issues pertaining to infection control.

### Administrative tasks

**Inpatient consults:** detailed documentation in patient's UR.

**Discharge summaries:** not applicable.

**Presentations and teaching:** representing Paediatric Infectious Diseases Unit both within and occasionally outside the hospital

**Other:** Convene and organise regular departmental meetings (see below).

### Departmental meetings

To be convened:

- Daily 'show and tell' laboratory meetings
- Weekly x-ray sessions and ward rounds
- Weekly journal club

### **Departmental training activities**

Participate in medical student teaching as required.

### **Communication / lines of responsibility**

- Primary responsibility is to the Head of the Department of General Medicine.
- Secondary responsibility to Head of Paediatric Infectious Diseases Unit, Department of General Medicine.
- Expected to work closely with other consultants in the Paediatric Infectious Diseases Unit and Department of Microbiology & Infectious Diseases, Microbiology Registrar, Infection Control team and senior scientists.

### **People management**

Not applicable.

### **General hospital responsibilities**

#### **General or Specialities A/H, W/E roster**

Not applicable.

#### **Salary**

Salary depends on the seniority and experience of the position holder.

Please forward applications for the above position to:

Ruth Hankinson  
Department of General Medicine  
4<sup>th</sup> Floor, Front Entry Building  
Royal Children's Hospital  
Flemington Road  
PARKVILLE VIC 3052

**Applications close: Friday 13 August 2004**